

Item	Action	Lead	Progress update
Minutes of 23 September	Regarding OUH Executive papers on timetable for reopening of services: minute to be revised to read: "Asked about a timeline for services that have not re-opened, there was a plan that was going to the OUH Executive the following week and it should be possible to give a timeline following that. A report on that will be submitted to the Committee with a week of the Executive meeting."	Colm Ó Caomhánaigh, OCC	Agreed to replace existing draft minute with the revised line as shown.  <b>Action completed</b>
Minutes of 23 September	Health partners to be invited to the next OCC scrutiny training	Jodie Townsend / Helen Mitchell OCC	To be actioned in the new municipal year.  <b>In progress</b>
COVID	Jo Cogswell to report to the next meeting on the allocation of Winter Access Funds.	Jo Cogswell, Oxfordshire CCG	A comprehensive item will be considered at the Committee's meeting on 10 May 2022.  <b>In progress</b>

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COVID	OCC Director of Public Health to provide members with data on communities with relatively low uptake of vaccine	Jo Cogswell / Diane Hedges, OCCG	<p>Members should recognise that small data sets bring risks to protecting patient identities, however, this publicly available data set shows a map of vaccinations across the UK <a href="https://data.gov.uk/dataset/coronavirus-in-the-uk">Interactive map of vaccinations   Coronavirus in the UK (data.gov.uk)</a></p> <p>Improving take up of the vaccine has been covered within the papers provided for HOSC on 10 March.</p> <p><b>Action completed</b></p>
COVID	Jo Cogswell offered to provide members with figures on vaccine uptake among care staff	Jo Cogswell, Oxfordshire CCG	<p>Covered in HOSC Papers, 10 March.</p> <p><b>Action completed</b></p>

<p>COVID</p>	<p>Recommended that HOSC works with health partners in relation to hard-to-reach groups to develop frequently answered questions, supported by OCC Comms.</p>	<p>Susanna Wintersgill, OCC and Sarah Adair, OCCG</p>	<p>Members should be assured that communications colleagues across the Oxfordshire system work closely together on a shared communications approach with regard to COVID. An outbreak control communications group has been in place for the past 18 months, which comprises representatives from across Oxfordshire’s health partners, local authorities, the two universities and the Thames Valley Police, and which is chaired by OCC. The group has worked collectively to coordinate and promote key messages, run joint campaigns, and engage hard-to-reach groups through targeted local channels. A similar approach has informed our vaccine engagement activity, with a cross-system group, led by OCCG, working together to identify and engage hard-to-reach groups and communities. We continually review the tools and approaches to engage all our communities. OCC has a new</p>
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			<p>consultation and engagement strategy in place, with a commitment to proactively reach out to and engage Oxfordshire's diverse communities.</p> <p>Action completed</p>

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COVID	Recommended that HOSC planning (at their virtual meeting) will develop a template for reporting to HOSC, which will include a section on what contribution is being made to COVID recovery.	Helen Mitchell, OCC	Delayed due to onboarding new staff member – to be considered over Spring 2022. <b>In progress</b>
COVID	Chair agreed to invite NHS England future meetings as they commission the COVID vaccination programme	Helen Mitchell, OCC	NHSE welcomed the invitation to Committee but due to a range of issues were unable to field the most appropriate person. Questions for NHSE will be fully answered by correspondence. <b>Action completed</b>
BOB ICS	OCC Chief Executive Yvonne Rees committed to arranging a briefing for members on the Buckinghamshire, Oxfordshire and Berkshire West Integrated Care System (BOB ICS), before Christmas if possible.	Yvonne Rees, OCC	Members' briefing was held on 13 December 2021 <b>Action completed</b>
BOB ICS	Training on BOB ICS to be organised for January.	Helen Mitchell, OCC	Training to be scheduled early in the new municipal year. <b>In progress.</b>

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BOB ICS	The Committee to have a dialogue with OCCG on the contents of the report to the next Committee meeting in February.	Helen Mitchell, OCC	Cllr Hanna and Diane Hedges had a conversation on 3 February in preparation for this meeting ICS/ICB Update on agenda for 10 March meeting. <b>Action completed</b>
Admission to care homes	Stephen Chandler (OCC Director of Adult Social Care) agreed to provide an update on engagement with Care Homes at the next meeting	Stephen Chandler, OCC	To be covered verbally under access and waiting times item, 10 March. <b>In progress</b>
Admission to care homes	Stephen Chandler offered to meet with HOSC co-opted members Barbara Shaw and Alan Cohen, and the Chair, to discuss discharges to care in response to detail asked for and to steer OCC on other data HOSC might receive in future	Stephen Chandler, OCC	<b>In progress</b>
Admission to care homes	OCC Director of Public Health to update the next meeting on a local learning exercise with health partners and HOSC members	Ansaf Azhar, OCC	To be covered verbally under access and waiting times item, 10 March. <b>In progress</b>

<p>Admission to care homes</p>	<p>That Senior officers provide further information on the reporting of people who are medically optimised for discharge from acute hospitals, and how some of the successes in reducing that number can be maintained into the future.</p>	<p>Ansaf Azhar and Stephen Chandler, OCC</p>	<p>The medically optimised list is reported daily and shared amongst system partners, enabling all stakeholders to view the number of medically optimised across pathways 1-3 from both acute and community hospitals and short stay hub beds. Intensive work is underway to mobilise a new reablement home first offer focussed on local patches and multidisciplinary working, to maximise wellbeing and independence following discharge. This service continues to grow and will be a significant contributor to ensuring that people are able to return home promptly. A “Perfect Day” in partnership with SCAS, Oxford Health, acute partners, primary care, social care and the third sector demonstrated the significant opportunity to support people at home and prevent admission. There is widespread recognition that to truly reduce the numbers of people awaiting care in</p>
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			<p>hospital, a robust community response is needed including the full spectrum of available resource including the voluntary sector who are now working developmentally alongside urgent community response. The system is working collaboratively to build this community response.</p> <p>Action completed.</p>



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Admission to care homes	That Senior Officers provide further information as to the consequences of implementing national guidance associated with the discharge of patients to care homes in the early stages of the pandemic.	Stephen Chandler, OCC	We robustly followed all guidance at each stage of the pandemic in relation to admission to care homes from acute hospital. <b>Action completed</b>
Admission to care homes	That Senior Officers provide further information on the emerging pattern of community and home-based care, and how this can be linked to current developments in the County.	Stephen Chandler, OCC	To be addressed as part of the forthcoming Community Services Strategy. <b>In progress.</b>
Community Services Strategy	Ben Riley (Oxford Health) agreed to meet the HOSC Chair before the next HOSC meeting to discuss patient engagement elements of the Strategy	Helen Mitchell, OCC to arrange	Meeting took place on 11 February 2022. <b>Action completed</b>

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Hospital waiting lists	Sara Randall (Oxford University Hospitals) agreed to bring plans to HOSC on using services across the BOB ICS and how patients will be supported to access these.	Sara Randall, OUH	<p>A BOB ICS-wide Elective Access Policy has been produced which aligns how patients can access elective services across the acute providers within the ICS. This Policy is currently going through Trust Boards for sign-off in February and March. The development of Standard Operating Procedures will then be undertaken which will provide greater detail on how patients can be offered, and / or choose, alternative providers within (and outside) of the ICS and the support that will be in place. In addition, a work programme is in the final stages of development to progress areas of focus within the Health Inequalities priorities contained with the NHS Planning Guidance for 2022/23.</p> <p>Action completed</p>

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Hospital waiting lists	It was agreed that OUH would bring material to the next HOSC meeting on the numbers of P2 lapses for gynaecology and plans to improve this service, and on the total number of P2s for all services	Sara Randall, OUH	Covered in HOSC Papers, 10 March. <b>Action completed</b>
Hospital waiting lists	Sara Randall (OUH) agreed to speak about workforce capacity and planning at next HOSC meeting, with the Head of Personnel in attendance	Sara Randall, OUH	Covered in HOSC papers, 10 March <b>Action completed</b>
Hospital waiting lists	Diane Hedges (Oxfordshire CCG), in response to discussion of a letter from Oxford GPs about a central Oxford pharmacy being closed, agreed to provide contact information on the decision making of central Oxford pharmacies.	Diane Hedges, Oxfordshire CCG	Covered in Chair's update with paper appended. <b>Action completed</b>
Chair's report	Oxfordshire Clinical Commissioning Group to provide a report on the decision-making around the audiology contract.	Diane Hedges, Oxfordshire CCG	Covered in Chair's update with paper appended. <b>Action completed</b>
Chair's report	The committee seeks advice/confirmation from the Centre for Scrutiny that contracts regarding the whole or part of the ICS area that impact Oxfordshire residents and that where a service was provided but not explicitly commissioned it can still be scrutinised by the JHOSC.	Helen Mitchell, CCG	Members will be assured that the bedrock of it's health scrutiny powers relate to the 'review and scrutiny of any matter relating to the planning, provision and operation of the health service <b>in its area.</b> <b>Action completed.</b>

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Chair's report	The Committee advises the CCG and ICS that if they invite a member of JHOSC to a private meeting with stakeholders this must be done through the committee as representation of the committee in between meetings needs to be agreed by officers and the Chair.	Diane Hedges, CCG	This information has been noted by the CCG. <b>Action completed</b>
Work Programme	Palliative care had come up a number of times in recent meetings. While it could be part of Community Services, it seemed to be a big enough issue on its own to be moved up the work programme.	Helen Mitchell, OCC	The Chairs report for HOSC on 10 March features a discussion on work programming. <b>Action completed</b>
Work Programme	There needs to be a review of whether video GP appointments which have come to the fore during the pandemic a really an effective aid.	Helen Mitchell, OCC	The Chairs report for HOSC on 10 March features a discussion on work programming. <b>Action completed</b>